



# The iPad - The First Steps in Easy-to-Read Language

Learn how to use your iPad

Karl Bäck & Petri Ilmonen

# iPad tablet

The iPad is a device that is smaller than a computer but bigger than a mobile phone.

The iPad has a touch screen  
so you don't need a computer mouse at all.  
You simply use your fingers  
to do the things you want.

The iPad is an excellent device for  
reading books, playing games  
or finding information from the internet.  
You can also use the iPad for  
presenting or learning new things.  
But you need to download  
small programs onto your iPad.

These programs are called apps.

You will find the apps in the App Store.

With an iPad you can:

- take pictures
- record videos
- make movies
- create books or comics
- write notes
- listen to music
- and a lot more.

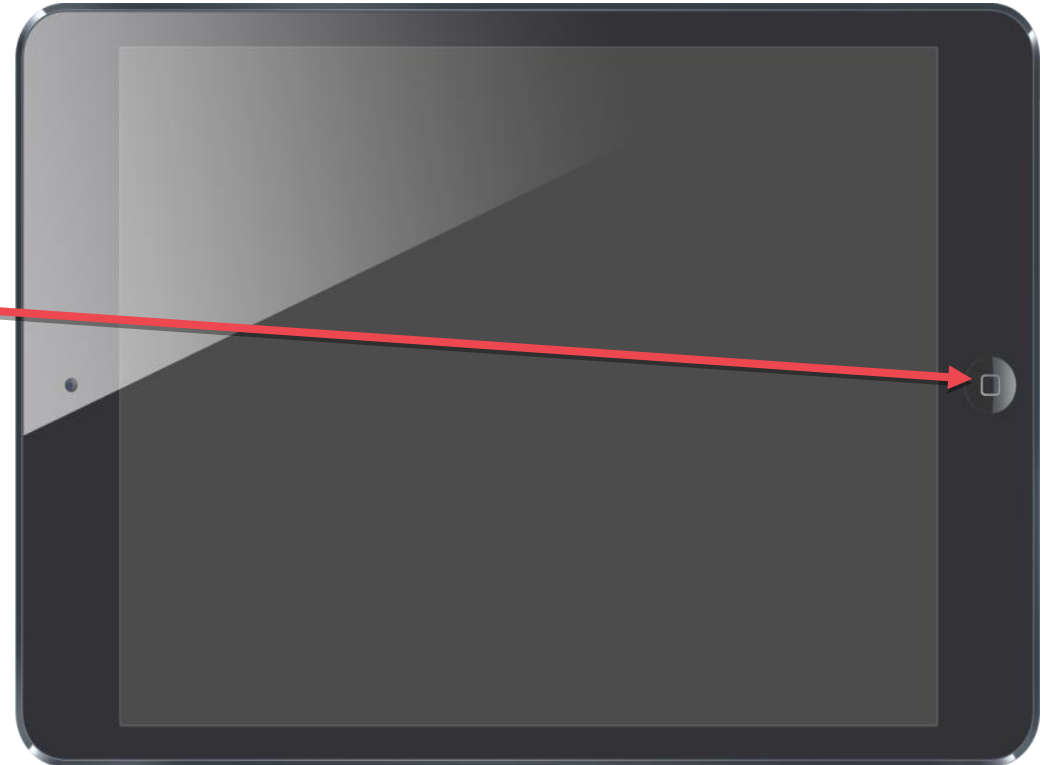


# Unlock your iPad

1. When you start using an iPad, you need to unlock it first.

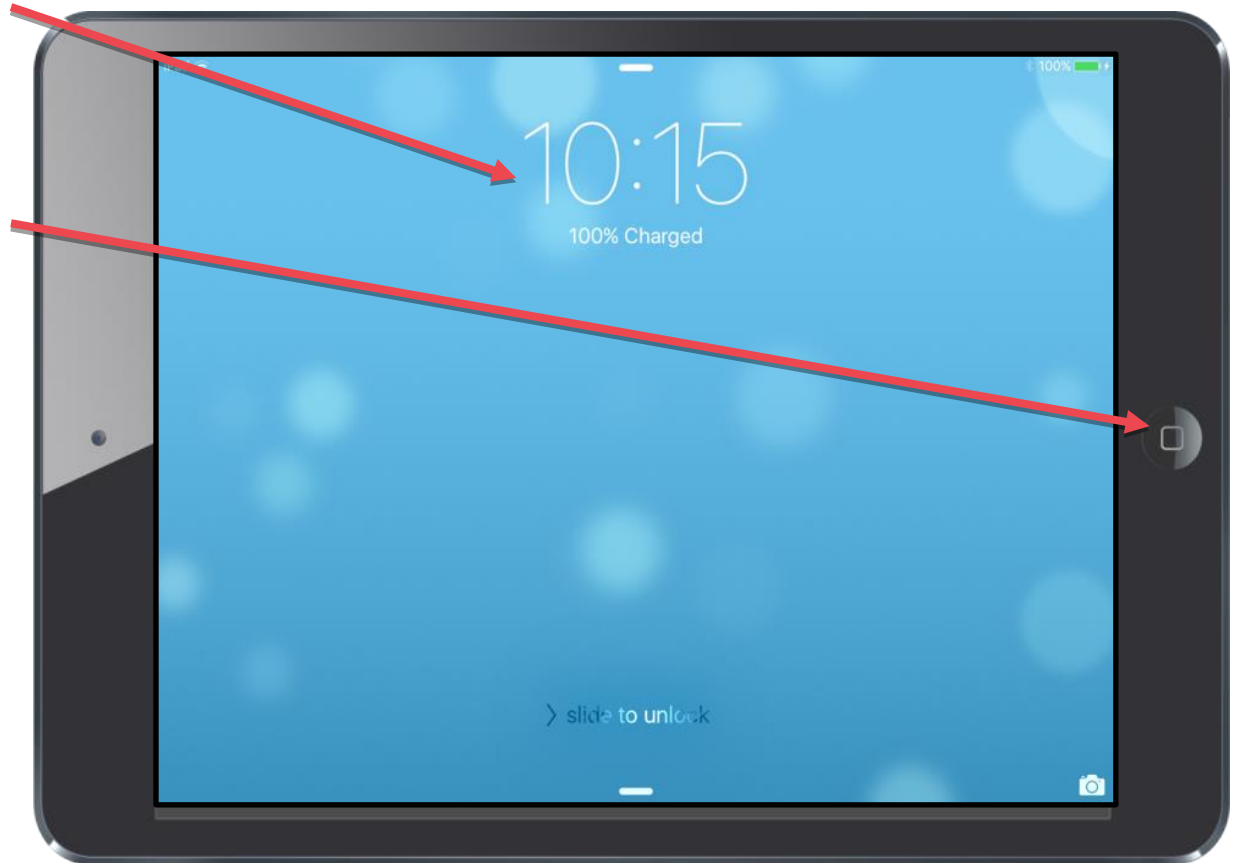
2. Press the round button on the display.

This button is called the **Home**-button.



3. The iPad opens  
and you see the **Lock screen**.

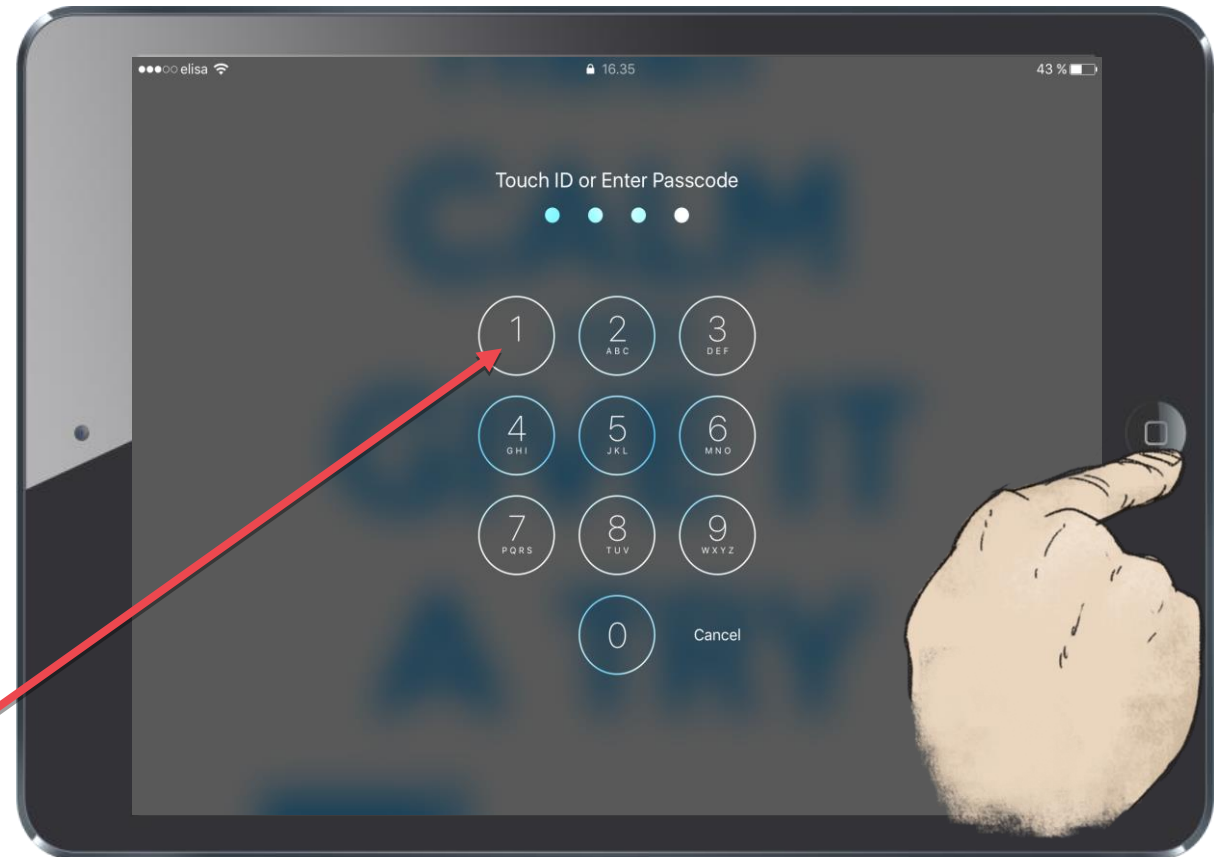
4. Press the **Home**-button again.



5. Now you have to give your password.  
You have two different passwords:

- A Touch ID which is your fingerprint
- A 4 or 6 digits code.

6. Tap on the right numbers or press **Home**-button with your Touch ID finger.



# Home screen

The Home screen is the centre of your iPad. On your Home screen you can see the apps that are installed on your iPad.

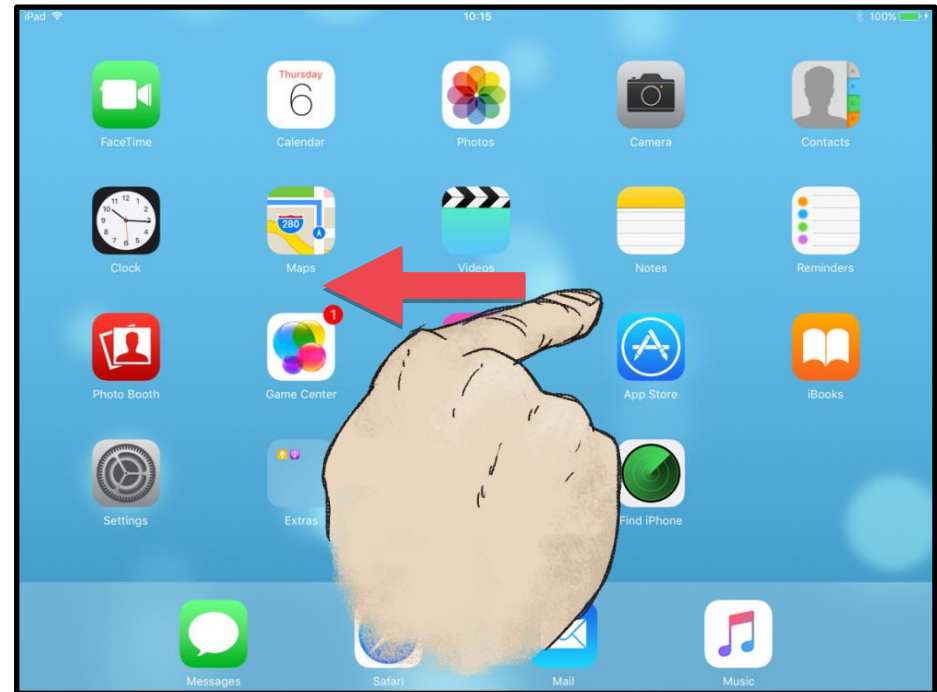
If you have a number of apps, you will not see all the apps on the first Home screen. Your iPad can have 2, 3, 4 or more Home screen -pages. The iPad in the picture has 3 Home screens.



## Moving between screens:

1. Touch the screen,  
keep you finger touching the screen  
and swipe to the left.

Now you see the second screen  
and more Apps.

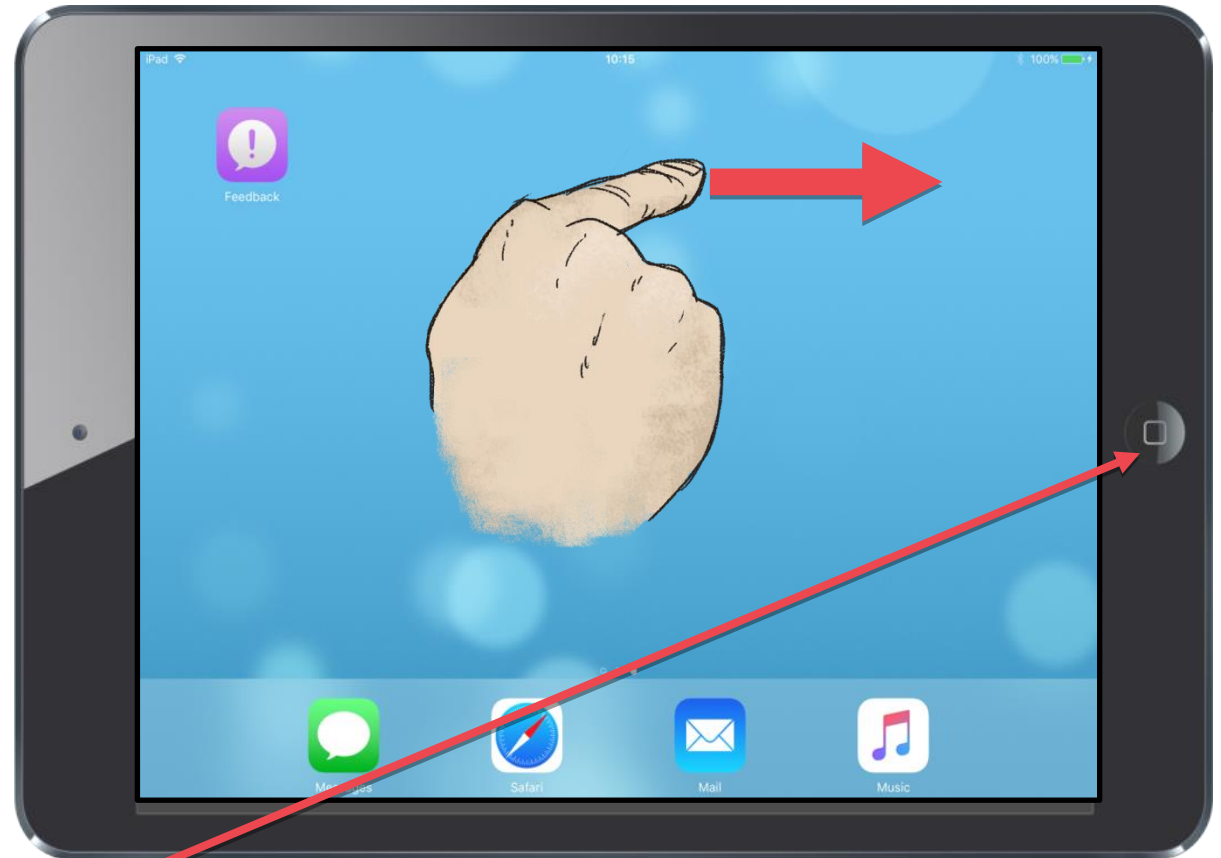


2. To get back to the first screen, swipe to the right.

You can also press the **Home**-button once and it will take you back to the previous Home screen.

**Hint:**

It doesn't matter what app you are using, one click on the **Home**-button will always take you to the Home screen.



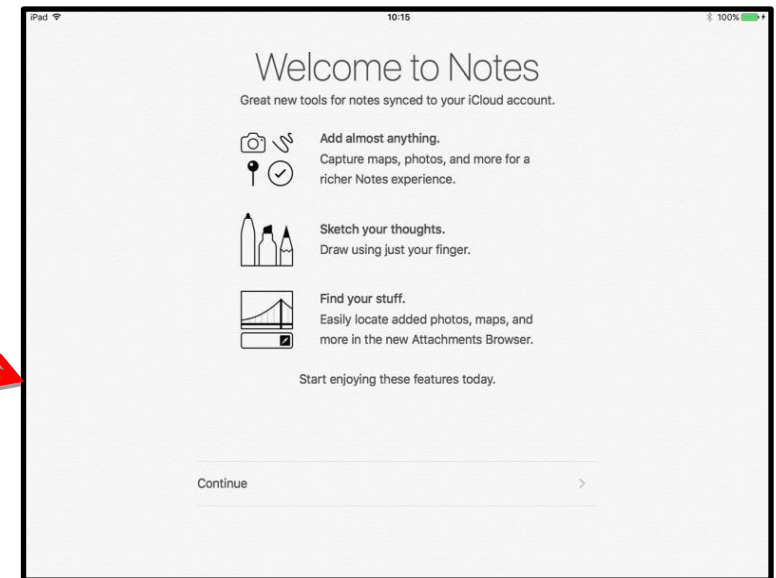
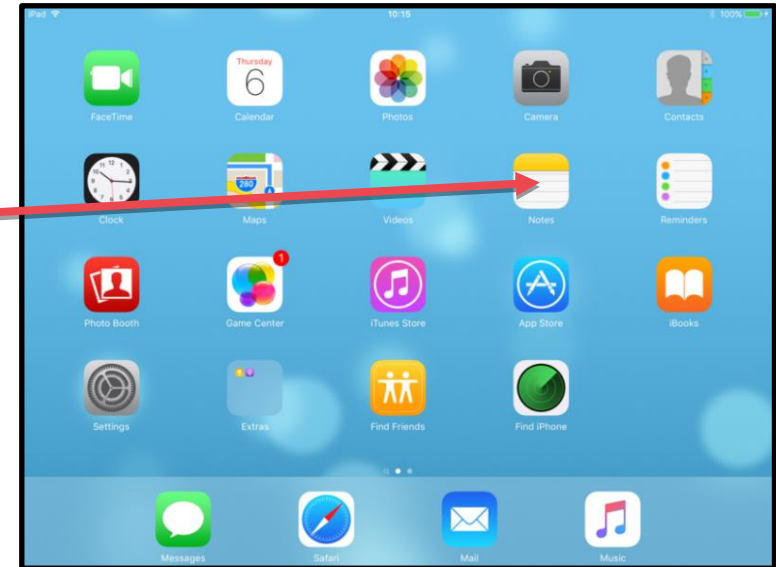


# Opening Apps

1. Tap on the icon of the app you want to open  
for example Notes-app.

The Notes app will open on the iPad.

2. Now you can start to use the Notes-app.



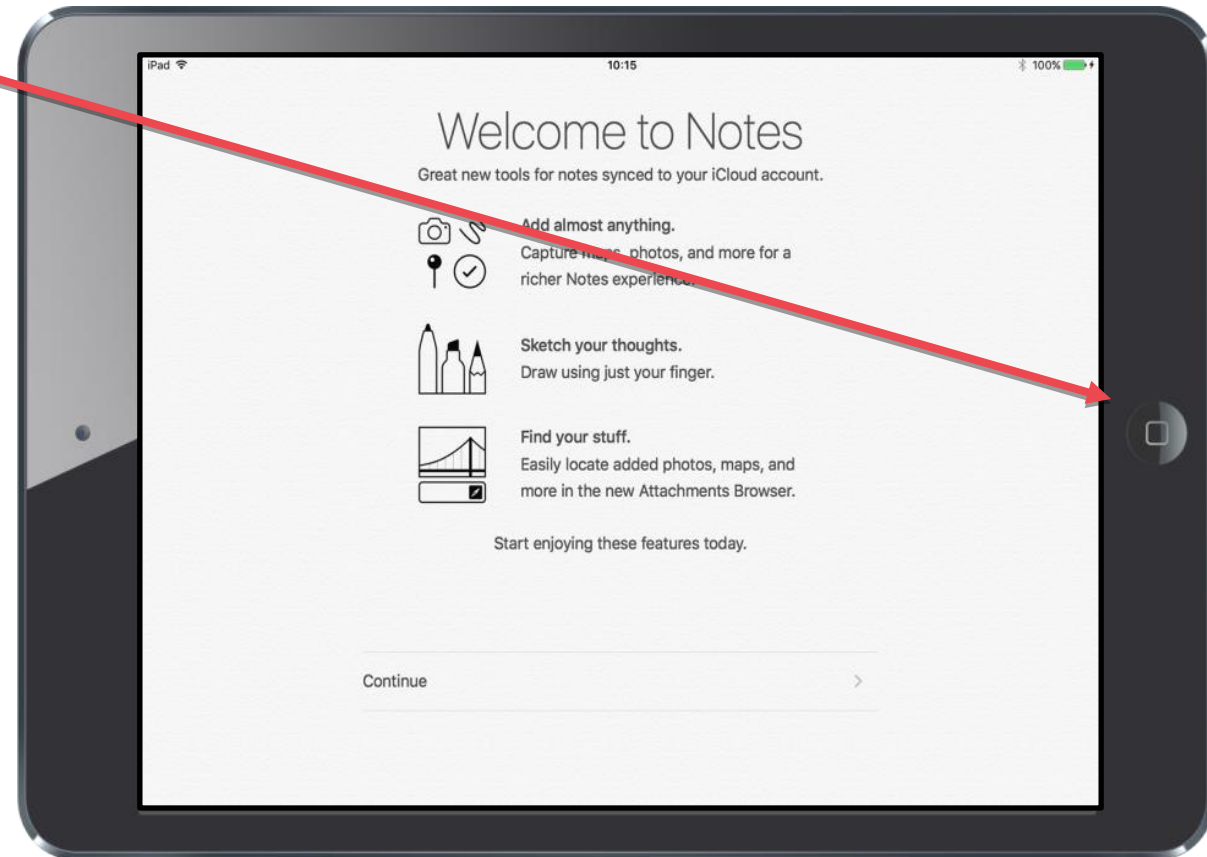
# Closing Apps

1. Press the **Home**-button once.

The app will close from the screen but it will still be open on the iPad.

It is similar to minimising a window on a PC.

Sometimes an app may be stuck and it is not working properly. Then you need to fully close the app.



# Closing Apps fully

1. Press the **Home**-button twice.
2. You will see all the apps which are currently open on your iPad.
3. Swipe up the app you want to close. You can't close your Home screen.
4. When you are finished, tap on the Home screen.



5. Now you can open  
the same app again  
or open another app.



# Closing the iPad

When you want to finish working with your iPad or just lock it for a while, close you iPad.

1. Press the **Power**-button.

You will find it on the right side of your iPad.

Now your iPad is closed and it's screen is all black.



**COPYRIGHTS:**

**Written:** Karl Bäck & Petri Ilmonen

**Edited and Easy-To-Read checked:** Paula Jägerhorn & Petri Ilmonen

**Spelling:** James Northridge

**Layout:** Petri Ilmonen

This booklet was written and published for  
the Inclusive Education with Tablets -project, 2016

[www.includedu.com](http://www.includedu.com)



**IncluEdu**  
where learning is inclusive



"This material reflects the views only of the authors, and the European Commission cannot be held responsible for any use which may be made of the information contained therein."